

GATHER AT THE FARM

Payment – Invoicing – Deposit – Refund

Deposit

A \$50 deposit is required to reserve your date.

Invoice and Payments

Upon approval of your event date, you will be sent an invoice via email. Please pay directly from the invoice whenever possible (credit, debit, bank draft). A deposit of \$50 reserves your date; full payment (balance less deposit) is due prior to the commencement of your event. If you need to make payment via other methods, please coordinate with your assigned staff.

Refunds

Deposits are refundable under most circumstances.

- If you cancel your party 14 days prior to the event date you will be refunded your full payment. This allows us to communicate with the staff coordinating your event so that they can accommodate a schedule change.
- If you cancel your party less than 14 days prior, you will be refunded your payment less the deposit (\$50.00).
- If the Farm cancels your party, you will be refunded your full payment, including the deposit.
 - Cancellations for severe weather
 - Please note, we do not cancel because “it might be muddy” or other reasons considered part of farm life. Let your guests know to check the weather for the day of your event and dress appropriately. Your tour will be outside in light snow or rain.
 - In the event that there is serious weather (hail, lightning, thunder storms, heavy snowfall, extreme temperatures, etc.) predicted for the day of your event, we will work with you to reschedule.
 - We reserve the right to cancel for other unforeseen circumstances including, but not limited to, emergency facility repairs, biosecurity hazards on the farm, or other unpredictable events associated with the spontaneous nature of working with animals.

Reschedule

We will work with you to reschedule if desired.

Contact

Good communications lead to a successful party. Please provide an email address you check regularly as some questions or requests may be time-sensitive in planning your event. We will work hard to make this a smooth and joyful event!!

Michelle Crites

Program Manager and Event Coordinator

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